

Augusta Memorial Public Library Board Meeting Minutes
Monday, May 20, 2024, 5:30 pm

Meeting called to order at 5:32 pm by Lesle LaRose

Present: Rebecca White Body, Barb Johnson, Brenda Pettis, Bunny Turner, Korinne Wiese, Patricia Wessel

Also present: Leslie LaRose

Absent: Polina Kudelina

Quorum Present

Open Meeting Law Compliant

Agenda Approved : Motion made by Brenda, seconded by Patricia

Minutes from March 18, 2024 Approved: Motion made by Brenda, seconded by Bunny

Financial report:

1. The numbers for wages, fringes, and utilities are off because Leslie hasn't received the February amounts from the City yet; otherwise, there are no major concerns.
2. The Board acknowledged this report.

Director's report:

1. Korinne Wiese and Patricia Wessel will be replacing Bruce Stabenow and Carrie Amo on the Board; Board members welcomed them.
2. Collection inventories are now complete. In the future, Leslie will break the project into smaller sections throughout the year rather than doing everything within a few weeks.
3. The Friends of the Library's used book sale will take place July 5-6 (during Bean and Bacon Days) along with a Farmer's Market at the Main St. gym. Board members are encouraged to recruit any vendors who might be interested in participating.
4. The Strategic Planning Committee had its first meeting last month. They developed survey questions, which can be accessed with a QR code. The Friends of the Library are donating a \$50 and a \$25 gift card to be used as prizes; anyone who completes the survey by June 22 will be entered into a drawing for them. Board members are asked to encourage people to take the survey.
5. The City arranged for the Library building's roof to be refurbished. The work is now complete and should last about 10 years. Money will be set aside for an eventual roof replacement during that time. The City owns the building, so it's the City's responsibility.
6. The Board acknowledged this report.

Friends of the Library report

1. The Friends elected Jane Walsh as President, Karen Winter-Norris as Treasurer, and Barb Jacobs as Secretary. Amanda Gerike is the Member at Large.
2. The Friends currently have \$7580.06 in assets.
3. The Friends are encouraging people to complete the Strategic Planning Survey and helped by donating the \$50 and \$25 gift cards.
4. They worked on plans for the Used Book Sale and the Summer Reading Program

5. They held a Library Garden clean up on May 11.
6. They'll hold their next meeting on Sep. 10 or 12.

Officer elections

1. The current officers agreed to remain in their positions, so there are no changes. Bunny Turner is President, Polina Kudelina is Vice President, Brenda Pettis is Treasurer, and Rebecca White Body is Secretary.
2. Barb made a motion to accept the slate of officers, Bunny seconded, all approved.

Meeting dates

1. The Board will continue to meet on the third Monday at 5:30 pm.
2. Bunny motioned to accept the schedule, Brenda seconded, all approved.

Bylaws

1. The Library Bylaws were reviewed and no change was recommended.

Policy Adoption and Revision Procedures

1. These were reviewed and no change was recommended.

Statements of Service

1. These were reviewed and no change was recommended.

Calendar of Events

1. The Library's events and meeting calendar was reviewed, and no change was recommended.

Library Closing

1. Leslie proposed closing the Library on the Saturday of the used book sale because of sparse staffing; she felt that the available staff would be needed at the sale.
2. Patricia moved to accept the proposal, Korinne seconded, all approved.

Youth Services Position

1. There's been one applicant, and Leslie would like to interview her. She's not available on Wednesdays, so she wouldn't be able to run youth programming. Instead, Leslie proposes making her an assistant rather than Youth Services staff so she can work when she's available. This position would generally be paid less than the Youth Services position because it doesn't entail program planning, but the Board felt the applicant should still be offered the originally proposed wage of \$12.85/hour.

Future Library Site

1. Bunny has been looking at possible sites for a future Library building. The Board directed Leslie to ask John, the IFLS Director, to evaluate the Library's square footage needs. He'll also be invited to a future Board meeting to discuss the next steps in the building planning process.

Meeting adjourned at 6:41 pm.

Minutes taken and typed by Rebecca White Body